



# Town of Fort Myers Beach

## COMMUNITY DEVELOPMENT DEPARTMENT

### SHORT-TERM RENTAL REGISTRATION/RENEWAL

**EXPIRES DECEMBER 31, 2023**

**CURRENT REGISTRATION NUMBER (RENEWAL)** \_\_\_\_\_

**LOCATION OF PROPERTY:**

**Application Date:** \_\_\_\_\_

STRAP Number: \_\_\_\_\_ - W \_\_\_\_\_  
(Please note only STRAP numbers with a 'W' are within the Town of Fort Myers Beach jurisdiction)

Street Address: \_\_\_\_\_

**PROPERTY OWNER:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

DBPR License Number: \_\_\_\_\_

\$300.00 Registration/Renewal Fee + # of Bedrooms \_\_\_\_\_ x \$100.00/bedroom = Total amount due:

**24-HOUR CONTACT PERSON (Choose One):** ☐ Manager ☐ Agent ☐ Caretaker ☐ Owner

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**In accordance with the Town of Fort Myers Beach Code Sec. 10-198, registrant agrees to comply with the following:**

- Obtain a State of Florida license as a "resort dwelling" as a public lodging establishment, in accordance with F.S. 509.241.
- Maintain receipt(s) of regular payment of Lee County's 5% tourist development tax on rentals of each dwelling unit submitted to the Lee County Clerk of Court.
- Maintain receipt(s) of regular payment of Florida's 6.5% sales tax rentals of each dwelling unit submitted to the Florida Department of Revenue.
- Annual inspection from Fort Myers Beach Fire Control District.

Office Use Only:

STR Registration #: \_\_\_\_\_

Paid: \_\_\_\_\_

- ☐ Weekly Rental  
☐ Monthly Rental  
☐ Condo Association



# *Town of Fort Myers Beach*

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### **SHORT-TERM RENTAL REGISTRATION/RENEWAL**

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#### **SHORT-TERM RENTAL AGREEMENT**

The owner of the short-term rental is responsible for compliance with the provisions of Town Code Sec. 10-198 and LDC Sec. 34-2393, Code of Conduct. Additionally, a 24-hour contact person is required pursuant to Town Code Sec. 10-198.

Each unit available for short-term rental on a single property must be registered separately. The short-term rental registration fee is \$300.00, plus \$100.00 per bedroom per dwelling/dwelling unit. Registration fees are non-refundable. Registration fees can be mailed to the Town of Fort Myers Beach, 2525 Estero Blvd., Fort Myers Beach, FL, 33931. Checks should be made payable to the Town of Fort Myers Beach. Credit card payments can be requested by email to [STR@fmbgov.com](mailto:STR@fmbgov.com).

Registration renewals are accepted October 1<sup>st</sup> to December 31<sup>st</sup> of each year. Renewal fees are \$300.00 plus \$100.00 for every bedroom in each dwelling/dwelling unit. Any registration not renewed and paid for shall be automatically voided. The holder of a voided registration shall comply with the Town in the same manner as a new short-term rental registration and pay the new registration fee. Once a license is voided, no short-term rental activity may occur on the property, and the property may not be advertised as a short-term rental.

The Town of Fort Myers Beach short-term rental property registration number shall appear on all forms of rental unit advertising including but not limited to yard signs and internet advertisements. Any advertisements shall include the registration number on the home page of the advertisement.

The registration number issued shall not be transferred, assigned, or used by any person, owner, or agent of owner, other than the person to whom the number was issued. Registrant may, however, change 24-hour contact up to 3 times a year at no charge. Any more than 3 changes, a \$25 fee will be assessed.

The registrant agrees to comply with the Town's short-term rental regulations. The registrant understands and agrees to comply with all applicable local, state and federal laws, regulations and standards, to include, but not be limited to Chapter 509, Florida Statutes, Rules Chapter 61C and 69A Florida Administrative Code; the Fort Myers Beach Fire Control District; the Lee County Tax Collector; the Florida Department of Revenue; and the Florida Department of Business and Professional Regulation Vacation Rental Dwelling License issued pursuant to Chapter 509, Florida Statutes.

Signature: \_\_\_\_\_ Printed Name \_\_\_\_\_

Property Owner or Authorized Agent/Representative

By signing above, the registrant acknowledges they have read, understand, and will abide by all Short-Term Rental rules and regulations.



*Town of Fort Myers Beach*  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
**SHORT-TERM RENTAL REGISTRATION/RENEWAL**  
**EXPIRES DECEMBER 31, 2023**

I, \_\_\_\_\_ (Property Owner), hereby certify that  
\_\_\_\_\_ is my authorized agent/representative of the property described  
herein. All answers to the questions in this registration and any supplementary information attached  
to and made part of this registration is honest and true.

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Typed or printed name of Property Owner

\_\_\_\_\_  
Notary for Property Owner Signature

**STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_**

The foregoing instrument was certified and subscribed before me by means of \_\_\_ physical presence  
OR \_\_\_ online notarization, this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, by \_\_\_\_\_, \_\_\_ who is  
personally known to me OR \_\_\_ who has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
(SEAL)

\_\_\_\_\_  
Notary Public Signature

My Commission Expires: